

Guyana Elections Commission

Invitation for Bids (IFB)

Procurement of Vehicles

Cooperative Republic of Guyana

The **Guyana Elections Commission** invites sealed bids from eligible and qualified bidders for the Procurement of vehicles in two (2) Lots.

- **Lot 1 – Five (5) New Toyota Land Cruisers**
- **Lot 2 – Two (2) New Mini Buses**

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedures, specified in the Procurement Act 2003, and is open to all bidders, subject to provisions of Section IV (Eligible Countries) of this document.

3. Interested eligible bidders may obtain further information from **Guyana Elections Commission: Administrative and support Services Manager, Tel # 225-5829**.

4. Qualification requirements include: **Valid GRA Compliance, Valid NIS Compliance, Duplicate Copies of Tender Document, Completed Bid Form and completed Price Schedule**. Additional details are provided in the Bidding Documents.

5. A complete set of Bidding Documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **three thousand dollars (G\$3,000)**. The method of payment will be cash. The Bidding Documents can be uplifted from the **Accounts Department, Guyana Elections Commission, Lot 9 Fort and Barrack Streets, Kingston, Georgetown from 08:00 hours to 16:00 hours Monday – Thursday and 08:00 to 15:00 Friday**

Bids must be enclosed in a sealed envelope addressed to the Chairman, National Procurement and Tender Administration Board with the name of the project clearly marked on the top left hand corner **“Procurement of Vehicles: Lot 1 – Five (5) New Toyota Land Cruisers, Lot 2 – Two (2) New Mini Buses.”** The envelope in no way should identify the tenderer.

6. Bids must be delivered to Tender Box at the **National Procurement and Tender Administration Board, Ministry of Finance, Main & Urquhart Street, Georgetown** before **09:00 hours on or before Tuesday, August 21, 2018**.

7. Electronic bidding will not be permitted. Late bids will be rejected. Tenderers or their representatives may be present at the opening of the Bids at **09:00 hours on Tuesday, August 21, 2018** at the **National Procurement and Tender Administration Board, Ministry of Finance, Main & Urquhart Streets, Georgetown**.

Administrative and Support Services Manager
Guyana Elections Commission